



Coal Creek Community Park and Museum  
 South Gippsland Highway Korumburra  
 P:03 5655 1811 F:03 5655 1480  
 www.coalcreekcommunityparkandmuseum.com

## Food Contractor Application

Valid until June 2018

BUSINESS NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PH. NUMBER: \_\_\_\_\_ Mobile \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PRODUCT / ACTIVITY DESCRIPTION:		COST:
		\$
		\$
		\$
		\$

DO YOU REQUIRE: POWER TO SITE:           Yes          No          

**SITES ARE 4 X 4 METERS - IF YOU REQUIRE EXTRA SPACE EXTRA CHARGES MAY APPLY**

SPACE REQUIRED:                      Meters                      x                      Meters

1. Have a current certificate of Public liability Insurance, Business Registration and Food Handling  
**IMPORTANT NOTE: you must provide the above documents at time of booking your space.**
2. The majority of power is 10 amp single phase. Small generators are permitted if tagged and tested. All power boards and leads are to be supplied by the exhibitor. All equipment and leads must be tagged and tested legally within 3 months of the event date. If leads or power boards are requested on day of event a hire fee will be charged of \$10 per item.
3. It is the responsibility of the exhibitor to supply hand washing facilities and to provide portable fire extinguishers when cooking or using flammable products.
4. We also ask that **your rubbish is taken with you** at the end of the event. Coal Creek rubbish bins are provided for the patrons of the park **NOT** exhibitors, Should any rubbish be required to be disposed of by the event organizer a fee will be charge of \$60.00.

# TERMS AND CONDITIONS

- a) Acceptance and final positioning of sites will be at the discretion of Coal Creek Management.
- b) Exhibitors will conform to the requirements set down by Coal Creek Management and will present a high standard of exhibition including personal appearance on the day of the event.
- c) This registration form will serve as an invoice so please take a copy for your records.
- d) Coal Creek Community Park and Museum [CCCPM] is will not be held liable for any loss or damage of exhibitor property bought to CCCPM.
- e) It is the responsibility of the exhibitor to abide by all Government rules, regulations and by laws that are relevant to their display.
- f) The organizing committee has the power to remove all or part of an exhibit and can stop unauthorized activities such as raffles, if prior approval has not been sought in writing.
- g) The exhibitor will leave the site in the same condition as found.
- h) Failure to abide by the above regulations could cause the cancellation of the site booking at any time and Coal Creek Management holds the right to decide whether or not some or all fees are to be refunded.
- i) No dogs are permitted within the CCCPM unless assistance dogs that are approved by CCCPM
- j) Children under the age of 16 years accompanying the stall holder must stay in the company of an adult at all times
- k) Coal Creek events will go ahead under wet or dry weather conditions
- l) Smoking and Consumption of Alcohol is prohibited in the park
- m) All stall holders must complete a driver induction before entering site.
- n) Vehicles must be parked beside the stall or in the designated area.
- o) Vehicles must not move until Coal Creek Management instructs that it is safe to do so.
- p) All stall holders to complete site and emergency induction on the day of the event with a Coal Creek staff member

**Site fee \$65 incl GST to be paid 14 days before Event by cash, cheque or EFTPOS.  
Bookings are not confirmed until payment is received.**

By participating in Coal Creek Community Park and Museum event we will abide by the conditions set out above.

**Exhibitors Signature:** \_\_\_\_\_

Date .....

**Completed Application Form, Payments and Relevant Documentation are to be mailed/emailed to:**

Coal Creek Community Park and Museum  
P.O. Box 193  
Korumburra VIC 3950  
[coalcreek1@southgippsland.vic.gov.au](mailto:coalcreek1@southgippsland.vic.gov.au)

Electronic Payments to be made by Phone: 5655 1811

**Further Enquiries to:**

Customer Service Officer

Email: [coalcreek1@southgippsland.vic.gov.au](mailto:coalcreek1@southgippsland.vic.gov.au) Phone: 5655 1811 F: 5655 1480

Website: [www.coalcreekcommunityparkandmuseum.com](http://www.coalcreekcommunityparkandmuseum.com)

**Office use only**

Relevant compliance copies rec'd:	
Food Registration: Yes <input type="checkbox"/> No <input type="checkbox"/>	Insurance: Yes <input type="checkbox"/> No <input type="checkbox"/> Food Handling: Yes <input type="checkbox"/> No <input type="checkbox"/>